



## HEALTH AND SAFETY POLICY STATEMENT

In every activity of its business, PTC is fully committed to minimising the risk of injury or ill health to people and or damage to property or environment. To this end PTC Leadership team have agreed a set of **5 Core values** that are the fundamental beliefs of the Company. These guiding principles dictate behavior and can help people understand the difference between right and wrong. These Core Values will also help us to determine if we are on the right path and fulfilling our goals by creating an unwavering guide.

### Company Core Values

- **Safety and Reliability** – Meeting challenges and risks with solutions to provide safe outcomes
- **Leadership by Example** – Walking the Talk, see everyone's potential, encourage and inspire those around them
- **Integrity** – Being honest and having strong moral principles
- **Quality** – What we do, we do well
- **Passion for Our Work** – Committed in heart and mind

PTC fully accepts its moral and legal obligations to safeguard, so far as is reasonably practicable, the health, safety and welfare of its employees and anyone who may be affected by the actions of the Company and its employees.

The Company will set standards to comply with the relevant statutory requirements relating to health, safety and welfare with regard to the effect on employees, contractors, visitors and the public.

PTC will:

- Meet its duties of care and responsibilities as an employer to do all that is reasonably practicable to prevent incidents, injuries and damage to health.
- Provide and maintain safe working environments that minimise the risks to health, safety and welfare.
- Ensure all employees play an active part in the health and safety of the Company by consulting with them and providing them with adequate information, instruction, training and supervision so they can understand their role within the Company.
- Safeguard employees and others from foreseeable hazards connected with work activities, processes and working systems.
- Ensure that:
  - hazardous areas are kept secure from the public, employees or tenants or contractors not required to enter them;
  - health and wellbeing receives the same attention and focus as safety;
  - adequate guidance, instruction, training and supervision are provided for safe methods of work to be developed when new substances, plant, machinery, equipment, processes or premises are introduced;
  - all plant and equipment is maintained in a safe condition and is subject to routine and statutory inspections and examinations;
  - Contractors working for the Company are informed of the relevant standards required and are monitored to ensure compliance without detracting from the contractor's legal responsibilities to comply with statutory requirements.

The Company will communicate the Health and Safety Policy to all employees and it will be freely available to customers and the general public. This policy will be reviewed annually and updated as required to conform to current legislation.

Employees are required to cooperate with the Company to ensure their personal safety and to ensure they are not prosecuted for breach of legislation nor have disciplinary action taken against them by the Company for breach of company rules.

This policy, supported by Instructions, Procedures and Organisational Arrangements will be applied to all activities carried out by the Company.

All employees and sub-contractors will enforce this policy. The Managing Director is personally responsible for the health and safety performance of the Company and signs this policy statement in acknowledgement of this.

Signed  \_\_\_\_\_

Date 08/01/2019

P.N. TRANT  
Managing Director